

UNITED STATES DISTRICT COURT
EASTERN DISTRICT OF TENNESSEE

FEDERAL MEDIATION PROGRAM

APPLICATION TO BECOME AN APPROVED MEDIATOR

NAME:

BPR NO.:

FIRM NAME: (IF APPLICABLE)

OFFICE ADDRESS:

OFFICE PHONE:

IN ORDER TO BE APPROVED AS A MEDIATOR IN THIS COURT, YOU
MUST MEET THE FOLLOWING QUALIFICATIONS AND ALSO AGREE TO BE
BOUND BY THE FOLLOWING:

1. All mediators must be lawyers, licensed to practice in the State of Tennessee and admitted to practice in the United States District Court for the Eastern District of Tennessee;
2. All mediators shall have practiced law at least five years;
3. All mediators shall have had formal procedural and substantive training, including at least forty (40) hours of formal mediation training as approved by the Court. Procedural training shall be provided by the Clerk of the Court.
4. Mediators must report the results of their mediations in accordance with Local Rule 16.4(m).
5. Mediators shall agree that they will be available to conduct at least one pro bono mediation per year.

6. Mediators shall commit to at least one year of service on the Mediation Panel.
7. Mediators shall agree to participate in any reporting and research requirements of the program.
8. All mediators shall agree to comply with the provisions of the program as set forth in Local Rule 16.4, EDTN (copy attached).
9. All mediators shall agree to provide the Court with biographical information that the Court may require that will be made available to litigants and lawyers who are seeking mediators.

YOUR APPLICATION WILL BE REVIEWED BY THE COURT'S STANDING COMMITTEE ON APPROVAL AND EVALUATION OF MEDIATORS. MEMBERS OF THIS COMMITTEE ARE MAGISTRATE JUDGE SHIRLEY, MAGISTRATE JUDGE INMAN AND SHELBY GRUBBS, ESQ. YOU WILL BE NOTIFIED BY A COMMITTEE MEMBER OF ACTION TAKEN ON YOUR APPLICATION. IF YOU ARE APPROVED, PROCEDURAL TRAINING WILL BE PROVIDED BY THE CLERK OF THE COURT.

DATE ADMITTED TO PRACTICE BEFORE THE TENNESSEE SUPREME COURT: _____

DATE ADMITTED TO PRACTICE BEFORE THE UNITED STATES DISTRICT COURT FOR THE EASTERN DISTRICT OF TENNESSEE: _____

NUMBER OF YEARS OF LAW PRACTICE (*this can include time spent clerking for a federal or state judge*):

The following training requirements must be met:

Additional substantive training shall not be required for mediators who can show that they have received at least forty (40) hours of mediation training approved by the Tennessee Commission on Continuing Legal Education and Specialization, the American Arbitration Association, Dispute Management, Inc., Mediation and Conflict Management Services of St. Louis, United States Arbitration & Mediation or equivalent training as determined by the Standing Committee on Approval and Evaluation of Mediators.

Please set forth the training you have received which qualifies you for the Federal Mediation Program:

I HEREBY CERTIFY, UNDER PENALTY OF PERJURY, THAT THE INFORMATION STATED HEREIN BY ME IS TRUE AND CORRECT. I MEET ALL THE REQUIREMENTS TO BECOME A FEDERAL COURT MEDIATOR AND I HEREBY AGREE TO COMPLY WITH THE PROVISIONS OF THE PROGRAM AS SET FORTH ABOVE.

SIGNATURE

DATE: _____

Return the completed form to:

Honorable C. Clifford Shirley, Jr.
United States Magistrate Judge
Howard H. Baker Jr. U. S. Courthouse
800 Market Street, Suite 144
Knoxville, TN 37902